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JUDGE PRO TEMPORE AGREEMENT

STYLE OF THE CASE _____

CIRCUIT COURT OF _____

The undersigned have agreed to the appointment of a Judge Pro Tempore to preside in this case, on the following terms and conditions:

1. Pursuant to Order and statute, the Judge Pro Tempore will be vested with all authority and duties of a Judge of the Circuit Court for the Commonwealth of Virginia. The Judge Pro Tempore will adjudicate the case to its conclusion. The Clerk of the Circuit Court will continue to exercise all of the duties required of the Clerk for filings and related matters.
2. Counsel for the parties will prepare and submit for entry the Order of Appointment and moving papers. Counsel will communicate with the Court to arrange for hearings if the Court-house is the location. Juridical Solutions PLC (JS) will require a copy of the entered Order before the case can be heard by a JS Neutral.
3. The Canons of Judicial Conduct will apply. No ex parte communications will be allowed between any party or any counsel and the Judge Pro Tempore. Written and oral communication with the Judge Pro Tempore cannot take place without all counsel having notice and being in attendance, unless consent is demonstrated to the satisfaction of the Judge Pro Tempore.
4. The following JS Neutral will serve as the Judge Pro Tempore:

The Hon. _____ (Ret.) Date _____

Fee: _____ per hour.

Plaintiff	Defendant

Counsel for Plaintiff	Counsel for Defendant

VSB Number _____ VSB Number _____